

Constitution of the Spanish Club

Article I: Concerning name, purpose and authority - The name of this organization shall be the Spanish Club of Adolfo Camarillo High School. The purpose of this organization is to increase knowledge of the Spanish culture and language as directly approved by the student council and indirectly by the school principal and governing board of the Oxnard Union High School District.

Article II: Concerning membership - All students enrolled in Adolfo Camarillo High School are eligible for membership.

Article III: Relating to meetings - Meetings will be held every first Tuesday of each month during lunch unless a special meeting is called.

Article IV: Club officers - The club shall consist of the following officers:

President:
Vice- President:
Treasurer:
Secretary:

Article V: Relating to Duties -

The club president will have the following duties:

To preside over meetings of the club
To call special meetings of the club
To plan and prepare an agenda for the club meetings

The club vice-president will have the following duties:

To serve as club president if the president becomes unable to fulfill his or her duties either temporarily or permanently
To support the club president
To publicize club activities via the bulletin

The club treasurer will have the following duties:

To maintain complete and accurate record of all clubs receipts and disbursements
To oversee club fund-raising efforts
To supervise preparation of the club budget

The club secretary will have the following duties:

To maintain accurate minutes of each meeting
To carry out all correspondence for the club

The publicity chairs will have the following duties:

To publicize all club activities and fund raisers
To remind members to attend meetings

Article VII: Concerning elections - the club will hold the election of officers once a year. The voting will take place by secret ballot. Names of the officers will be recorded with the student council.

Article VIII: A two thirds majority vote of the members in attendance is required to amend this club constitution.