

**Adolfo Camarillo High School Honors/Advanced Placement (AP) Academic
Honor Code
English
2011-2012**

Academic honesty and personal integrity act as fundamental components of a student's education and character development. The ACHS English Honors/AP teachers expect that students will not cheat, lie, plagiarize, nor commit other acts of academic dishonesty. This code prepares students for the reality created by the technology explosion, and for the world of college and beyond, where cheating and plagiarism have dire consequences, which often reflect in failing grades, academic probation, and dismissal from the institution.

DEFINITIONS OF ACADEMIC DISHONESTY

Cheating

Cheating is using dishonest means in an attempt to obtain credit for academic work. The ACHS Honors/AP English teachers will consider the following activities, including but not limited to those below, as examples of cheating:

- Using/providing notes, documents, answers, aids, or helping another student on any assessment (e.g., test, quiz, exam, etc.) or assignment unless expressly permitted by the teacher.
- Utilizing communication/electronic devices to send or obtain unauthorized information
- Looking at another student's paper, talking during an assessment, or violating any other expressed directions given by the teacher.

Plagiarism

Plagiarism means using another individual's ideas, words, or work without giving him/her appropriate credit. Plagiarism includes, but is not limited to the following: uncited use of published material or material acquired from internet sources, and/or the work of another student. The ACHS Honors/AP teachers will treat the following activities, including but not limited to those below, as plagiarism:

- Paraphrasing or copying any source without giving proper credit to the author.
- Not using correct notation when citing sources.
- Turning in any assignment based on some else's research and writing.

Fabrication

Fabrication is inventing information, falsifying research/projects, and/or using other products with the intent to deceive. The ACHS Honors/AP teachers consider the following activities, including but not limited to those below, as examples of fabrication:

- Creating a false reason to receive special consideration for an assessment or assignment.
- Citing information not taken from the source indicated.
- Submitting a paper or other academic exercise containing falsified data or evidence.

CONSEQUENCES

Individual violations of academic honesty remain significant. The ACHS Honors/AP teachers intend, through the use of consequences, for a student to learn from his/her mistake and not exhibit dishonest behavior in the future. Should violations of academic honesty grow cumulatively during the student's current school year, the following policies will apply:

First Offense

1. Teacher will assign "no credit" (zero/F) for the work in question.
2. Teacher will notify parent/guardian.
3. Teacher will notify student's counselor.
4. Conference will be held with parent/guardian/student/teacher and counselor.
5. Incident report will be entered into student's disciplinary file.

Second Offense

1. Teacher will assign "no credit" (zero/F) for the work in question.
2. Teacher will notify an administrator.
3. The administrator will contact parent/guardian regarding the incident.
4. Conference will be held with parent/guardian/student/teacher and the administrator.
5. Incident report will be entered into student's disciplinary file.

*A special thanks to Anaheim Union High School District and Mountain Lakes High School.

ACHS English Honors/Advanced Placement Team
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